

## INCLEMENT WEATHER PROCEDURES

- You must call the school no later than 12:00 noon on Game Day
- You must speak to the Athletic director. If the A.D. is not available, ask for the assistant A.D., the Vice Principal or the Principal. Only they are responsible for determining if the game will be cancelled or take place. Never accept the word of a secretary or a student. You will only be relieved of the game responsibility when one of the above persons indicate that the game will not take place. Always get the name and title of the person that you speak to. If you fail to call and the game is cancelled, the school is under no obligation to pay.
- If the game is cancelled after you call, the school is only obligated to pay  $\frac{1}{2}$  of the game fee.
- There will be times when games will be cancelled. The school will attempt to reach you, so it is very important the information on file with the association is correct!
- If a game has been cancelled or rescheduled, the school may ask you to officiate on another date. Depending on your schedule, you may accept the assignment. But you must notify the assignor. You will not be charged another assignment fee.
- Remember - **Always be professional!**