

**APPENDIX E: POLICIES AND PROCEDURES REGARDING GAME OFFICIALS
AND 2010-11 FEE SCHEDULE**

ACCREDITATION

It is the expectation of the CIF Los Angeles City Section that all Officials' Associations providing service to member schools maintain current accreditation status through the State CIF process. Any Association that is not currently accredited will be restricted from Los Angeles City Section playoff assignments.

PROVIDING FOR THE GAME OFFICIAL

It is recommended that:

The host school have available someone who will handle the needs of the officials assigned to the contest. This could include, but not be limited to, facility orientation, locker room directions, and parking.

At the completion of the contest, the officials' locker room remains secured for at least 30 minutes. Coaches and other school officials should not enter an officials' dressing area for the purpose of complaints.

School officials be alert to potential problem situations and, when necessary, provide security for officials to and from their dressing facilities and to the parking area after the contest.

Coaches not approach or confront the officials at the completion of a contest.

Athletic administrators convey to coaches the proper method (through comment cards) of handling recommendations and/or complaints regarding officiating procedures. Administrators should contact the Athletics Office immediately if the problem is serious in nature.

FEES OF OFFICIALS SUBMITTED TO SCHOOLS BY OFFICIALS' ASSIGNERS

Names of officials are to be submitted to schools by Officials' Assigners no later than 48 hours before a contest. Changes in officials' names, or officials whose names are submitted after this time, may have check mailed to them. The Sport Assigner will provide member schools with a name and phone number of a contact person available prior to contests. If two officials are requested but only one is assigned, the official is paid a "Single Official Fee."

INCLEMENT WEATHER

In the case of inclement weather, it is the responsibility of the official assigned to contact the home school to learn whether or not the game will be played. If the official should arrive at the site without checking with the home school first, no fee will be paid. If the official is notified by the home school by 12:00 p.m. that the contest will be played, and he/she arrives at the site and the contest is cancelled, the official will receive ½ fee. If the game begins, and then is rained out, the official will receive a full game fee.

GAME CHANGES/CANCELLATIONS OF INDIVIDUAL GAMES/SEASON

A fee will be charged by the school if the originally scheduled officials can accommodate the change in date or time. If originally assigned officials cannot accommodate the change, one half the game fee will be charged if there is at least a 72 hour notice; a full game fee will be charged if there is less than a 72 hour notice. Schools will pay the assigner \$.00 for each change (date or time) if change is made after the schedules have been printed by the Athletics Office. If a school drops the sport prior to or during the season and after assignments have been made, an arrangement will be made between the Officials' Unit and the school, with assistance from the CIF LA City Section Office. In the case of a school emergency that precludes the contest from being played, such as a natural disaster, broken pipes, school lock-down, etc., the school will not be responsible for the entire game fee, but an accommodation for the official to include the minimum of a mileage fee will be required.

NO-SHOWS

When one official is a "no-show", schools are no longer responsible for payment of any additional fee to an official who covers a game alone.

TOURNAMENT OFFICIALS' FEES

Tournament officials' fees must be negotiated with the requested assigner or the officials' involved. All tournament officials must be certified for CIF contests.

FEE SCHEDULE

Note: As per contract negotiations, there is a zero dollar fee increase for the 2010-11 school year.)

Note: Schools may request the use of only one official for frosh/soph or junior varsity contests in the sports of basketball and volleyball. In volleyball, if only one official is requested for the junior varsity match, the varsity match must be played first. Athletic Directors must communicate this information to the Assigner(s) immediately after the schedules have been printed by the Athletics Office.

SCRIMMAGES

Scrimmages are defined as competition between two schools, initiated for the purpose of practice, where no score is kept, officials may be used by the school, but not paid, and coaches are allowed to be on the field of play. Scrimmages may be scheduled for any sport and must follow the guidelines below, unless otherwise indicated.

Scheduling the Scrimmage

A school may choose to have one scrimmage in each sport, with any and all expenses incurred, including transportation, to be borne by the schools involved. One scrimmage contest each is allowed for each level (varsity vs. varsity, junior varsity vs. junior varsity, soph vs. soph, and frosh vs. frosh, where applicable), to be scheduled on the same day. **Teams may opt to play a four-way scrimmage on the same day. The total duration of the scrimmage may not exceed two and one half hours in length.**

Rules

The scrimmage is to be played between the first date of allowable practice and the first possible contest date for that sport. (See dates in the Calendar Section of the Appendix.) Game rules for each sport will apply. Supervision of the scrimmage is to be arranged by the participating schools. Athletic Directors, in conjunction with Coaches, are responsible for scheduling the scrimmage, as well as the coordinating all other arrangements.

School Options

Use of officials is recommended, but is the decision of the participating schools. Score keeping is optional and specific to each sport. Admission fees and sale of concessions are optional and arranged by participating schools.

Sport Specific Guidelines

In the sport of softball, the scrimmage shall not exceed two and one half hours. In the sport of volleyball, the scrimmage will not exceed five games for varsity and three games each for junior varsity and frosh/soph. The fifth game for the varsity will not exceed 15 points, with a 17-point cap, as well as the third game for junior varsity and frosh/soph matches. In the sport of basketball, the scrimmage shall not exceed four quarters of eight minute full-stop time, with four time-outs per half for each team, each not to exceed two minutes in length. See IAC rule 1108 regarding scrimmage guidelines in the sport of football.